

THE STATE UNIVERSITY OF NEW JERSEY
RUTGERS
RECOMMENDATION FORM

(Name of Applicant) Last First M.I. (College) (Year of Grad)

(Social Security Number – Optional)

NOTICE TO WRITER OF STATEMENT AND APPLICANT: Public law 93-380. Educational Amendments Act of 1974, grants students and graduates the right of access to letters of recommendation. The opportunity to waive one's right to inspect such letters is also approved by the law. If the applicant has waived this right, the reference will be held in confidence and will not be shown or given to the candidate under any circumstances.

I, the undersigned DO _____ / DO NOT _____ waive my right to access to this letter of reference.

Signature _____

Date: _____

TO THE WRITER: You may submit a copy of the reference letter to the candidate if the right to review it has not been waived. You may use your own letterhead and attach it to this form. Write the evaluation considering (a) performance in school/work situation; (b) motivation; (c) comprehension and self expression; (d) originality; (e) application and organization; and (f) professional potential. Please state the basis of your judgments.

STATEMENT OF RECOMMENDATION

Position of writer: _____ Signature: _____

Type or Print Name: _____

Organization: _____

City, State & Zip Code: _____

Date: _____

Please return to: Rutgers University, Graduate Program of English, 510 George Street, Murray Hall 119, New Brunswick, NJ 08901