Important Upcoming Dates and Deadlines for Spring 2016

Please check English Department Calendar for up-to-date information:
http://english.rutgers.edu/events-98/all/range.listevents/-_.html

**MAY GRADUATION INFORMATION** – Diploma Application must be submitted online at:
http://nbregistrar.rutgers.edu/grad/gradip.htm by April 1, 2016. Defenses and paperwork must be completed by April 15, 2016. If you have any questions, please contact Barbara Sirman by phone 848.932.8122 or via email sirman@rci.rutgers.edu.

**January 15, 2016**  **Annual Report for Dissertation Writers**
Please note that this is now a requirement for all students who have passed their Qualifying Examinations (with the exception of students who will have taken their exams in the fall semester). Registrations will be blocked if these forms are not filed each year by the deadline.

**January 15, 2016**  **Final papers** are due on the Friday before the first day of the Spring Semester – January 15, 2016

**January 15, 2016**  **Extension of Time Application (for 7 to 9 years students)**

**January 22, 2016**  **Dissertation Teaching Awards of $3,500**

**January 25, 2016**  **Annual Graduate English Potluck Dinner**
Time: 5:00 p.m.
Location: Plangere Annex – Murray Hall 302
R.S.V.P. and Information Form

**January 29, 2016**  **Foreign Language Exam – Registration Deadline for February 13, 2016 test date**
For more information visit: http://languageinstitute.rutgers.edu/language-labs/student-services/testing/graduate-proficiency-exam

**February 2016**  **The Transliteratures Project** will offer courses in reading knowledge for the following languages: French, German, Italian, Latin, and Spanish. The courses are open to Rutgers-registered graduate students in the Humanities and Social Sciences, with first priority going to students in literature. Receiving an “A” in a Transliteratures summer course will fulfill your foreign language requirement.

Registration information forthcoming.

**February 1, 2016**  **Annual Teaching Assistantship and Fellowship Application**
Applications will be distributed to all Graduate Students on February 1, 2016.

**February 4, 2016**  **Tax Workshop for Graduate Students**
Time: 6:00 p.m.
Location: Busch Campus Center, Multipurpose Room
February 12, 2016  Annual Teaching Assistantship and Fellowship Application deadline.

February 12, 2016  **Special Study Opportunity and Pre-Dissertation Awards**

February 12, 2016  **Conference Travel Support – March 2015 Application Cycle**
Submit your application to Cheryl Robinson with appropriate documentation (letter of invitation, copy of program showing your name, etc.)

February 13, 2016  **Foreign Language Exam**
Time: 9:30 a.m.
Location: College Avenue Language Lab, Room 119
For more information visit: http://languageinstitute.rutgers.edu/student-services-side/testing-side-menu/graduate-proficiency-exam

February 17, 2016  **First Year Discussion Group**
Time: 11:30 a.m.
Location: Murray Hall 302

February 19, 2016  **Departmental Summer Research Grant Application**
Deadline: 5:00 p.m. on February 19, 2016

February 19, 2016  **Graduate Prizes**
This year the Marius Bewley Prize, the Catherine Musello Cantalupo Prize, the Catherine Moynahan Prize, the Spencer L. Eddy Prize, and the Bridget Gellert Lyons and Robert Lyons Fund will be awarded at the Graduate Symposium on Thursday, April 21, 2016.

February 22, 2016  **Louis Bevier Graduate Fellowship 2016-2017 application**

March 1, 2016  **The Bridget Gellert Lyons and Robert Lyons Fund**

March 1, 2016  **Daniel Francis Howard Travel Fellowship**
Applicants must complete a one page, single-spaced description of their dissertation project explaining how it requires traveling, and a projected budget. This description must be completed and delivered to the Graduate Office.

March 2, 2016  **Dissertation Proposal Workshop**
Time: 3:00 p.m. to 5:00 p.m.
Location: Plangere Annex – Murray Hall 302
R.S.V.P. to Cheryl at Cheryl.robinson.rutgers.edu

March 9, 2016  **First Year Discussion Group**
Time: 11:30 a.m.
Location: Plangere Annex, Murray Hall 107
March 11, 2016  **Graduate Symposium Essay Submission**
The Graduate Symposium to be held on Thursday, April 21st, offers you the opportunity to share an 8-10 page excerpt from a dissertation chapter or a polished course paper with a very receptive audience. Submit your paper to Cheryl Robinson in the Graduate Office by March 11, 2016 along with a separate cover page that includes your name, email address, and the title of the paper. Only the title should appear on each page of the paper itself.

March 21 & 22, 2016  **Graduate English Open House**
Details forthcoming

March 25, 2016  **Foreign Language Exam – Registration Deadline for April 10, 2016 exam**
For more information visit:
[http://languageinstitute.rutgers.edu/student-services-side/testing-side-menu/graduate-proficiency-exam](http://languageinstitute.rutgers.edu/student-services-side/testing-side-menu/graduate-proficiency-exam)

March 31, 2016  **Registration for Master’s Examination**
Contact Courtney Borack at cborack@rci.rutgers.edu to register.

April 1, 2016  Students who plan to file for a May 2016 degree must defend by April 1, 2016.

April 1, 2016  **Diploma Application** for a May degree must be submitted online at [http://nbregistrar.rutgers.edu/grad/gradip.htm](http://nbregistrar.rutgers.edu/grad/gradip.htm) by 4:30 p.m. on April 1, 2016. If you have any questions, please contact Barbara Sirman by phone 848.932.8122 or via email sirman@rci.rutgers.edu.

April 1, 2016  **Dissertation Proposal Due (MA students)**
**Dissertation Sample Work Due (BA students)**

April 1, 2016  **Second Fellowship Applications**
Students in their fifth year, or in their fourth year who enter with an MA, providing that they have passed their exams and filed the necessary paperwork (thus advancing to candidacy), and have submitted an approved dissertation prospectus (for MA-track students) or a prospectus and first chapter (for BA-track students), will be eligible for a “Second Fellowship.”

Applications will be distributed February 1, 2016

April 10, 2016  **Foreign Language Exam**
Time:  9:30 a.m.
Location:  College Avenue Language Lab, Room 119
For more information visit:
[http://languageinstitute.rutgers.edu/student-services-side/testing-side-menu/graduate-proficiency-exam](http://languageinstitute.rutgers.edu/student-services-side/testing-side-menu/graduate-proficiency-exam)
April 15, 2016 **Defense paperwork** must be submitted to the Graduate School by April 15, 2016. Diploma Application for a May graduation must have been submitted by April 1, 2016.

April 21, 2016 **Graduate Symposium** Paper Presentations will be held in Murray Hall, Writers House at 5:00 p.m. Dinner and Awards Ceremony will begin at 7:30 p.m. Location to be announced.

May 5, 2016 **Master’s Examination** Time: 9 a.m. to 4 p.m. Location: Murray Hall, Room 107 Contact Courtney Borack at cborack@rci.rutgers.edu for more information.

May 11, 2016 2nd Annual Convocation Dinner Invitees include: October 2015, January 2016, May 2015 or students who have defended on or before May 11, 2016 Time: 6:00 p.m. Rutgers Club More details forthcoming

May 13, 2016 **Conference Travel Support – June 2016 Application Cycle** Submit your application to Cheryl Robinson with appropriate documentation (letter of invitation, copy of program showing your name, etc.).

May 23, 2016 **Graduate Spring 2016 Course Work Deadline** Course work that is not handed in by the May 23rd deadline will result in a PIN (Permanent incomplete) for the course.

June 6, 2016 **Final Grades and Evaluations** are due two weeks after papers are submitted. Papers were to be submitted by May 23rd.

June 24, 2016 **Foreign Language Exam – Registration Deadline for July 9, 2016 exam** For more information visit: http://languageinstitute.rutgers.edu/student-services-side/testing-side-menu/graduate-proficiency-exam

July 9, 2016 **Foreign Language Exam** Time: 9:30 a.m. Location: College Avenue Language Lab, Room 119 For more information visit: http://languageinstitute.rutgers.edu/student-services-side/testing-side-menu/graduate-proficiency-exam